

MANTENO COMMUNITY UNIT SCHOOL DISTRICT NO. 5
Regular Meeting of the Board of Education
Tuesday, November 18, 2008
High School Library

- Open Meeting The meeting was held in the library of the Manteno High School Library, and was called to order by President Stauffenberg at 6:30 p.m.
- Roll Call The following members answered to roll call:
G. Dodge, P. Mallaney, S. Martin, M. Nelson, G. Preston, and M. Stauffenberg – six (6). Absent: J. Toepper – one (1).
- Also present: Supt. Russert, K. Meyer, P. Russert, D. Conrad, R. Schnitzler, J. Palicki, A. Furbee, J. Ruland, T. Steele, D. Christ, C. Allers, J. DePoister and Clerk Fortin – thirteen (13).
- Visitors: Kim Frame, Whitney Weddell, Jamie Brinkmann, Tim VanSwol, Kim Emerson, Joe Emerson, Linda Davis and Regina Davis – eight (8)
- Pledge of Allegiance President Stauffenberg led everyone in the Pledge of Allegiance.
- Additional Items Moved by Martin, seconded by Nelson to add the following agenda items:
- FMLA Requests – Adjust Amanda Fierce start date of FMLA leave from 12/16/08 to 11/20/08
 - Resignations – Add Christine Jenkin effective 11/18/08 (afternoon custodian)
 - Retirements – Adjust Alfred J. Lilienthal’s retirement effective date from November 6th to November 7th.
 - Leave of Absence – Remove Christine Jenkin from the Leave of Absence list
- Ayes: Martin, Nelson, Dodge, Mallaney, Preston and Stauffenberg – six (6). Nays – none (0). Motion carried.
- Public Hearings/
Petitions/ Roger Schnitzler reported the PTO fall fundraiser brought in \$15,000. These funds will help to purchase: Smart Board for the Spanish dept., traffic board for the Driver’s Ed dept., digital camera for Journalism, \$2,000 for a Middle School landscaping project, Elementary Green Screen technology software, and a variety of other projects. The Holiday Gift Shop will be held on 12/13 and 12/14. The Post Prom committee is busy selling turkey sandwiches this fall. PTO is looking for a new Elementary School Vice President.
- Josh Ruland, Director of Curriculum, reported on a recent assessment conference in Georgia. Kim Frame, Whitney Weddell, Jamie Brinkman and Tim VanSwol each gave a brief summation of the conference and thanked the Board for the opportunity to attend such a valuable and informative conference.

A **Recognition of Something Extraordinary** (ROSE) award was presented by Roger Schnitzler to Terry Deland, maintenance assistant, for going above and beyond the call of duty to help a special needs three year old experience education like the rest of the students can experience education by constructing a staircase with railings.

Linda Davis, food service employee, was recognized by Supt. Russert as she announced her retirement after 18 years of service to Manteno CUSD #5.

Report of Committees **Building Committee** – Member Martin reported that they are wrapping up odds and ends prior to winter. A list of priority items will be presented at the January retreat.

Finance Committee – Member Mallaney reported discussion items included the finance packet, CLIC coverage decisions had been postponed, CDARS Agreement will be approved later, the FCC license changes for radios and the upcoming tax levy.

Curriculum and Technology Committee – Member Dodge reported the promethean boards had been installed; in the near future students can download and use promethean flip charts. There was extensive discussion about tech support.

Consent Agenda Moved by Mallaney, seconded by Dodge to approve the following consent agenda items:

A. Minutes

- Regular Board meeting of October 28, 2008
- Executive Session meeting of October 28, 2008

B. Financial Reports

- Summary of Cash/Investment/Fund Balances
- M-T-D/Y-T-D Revenue/Expenditure Reports
- Food Service Report
- Payroll Extras and Imprest Fund Reports
- Payroll and Accounts Payable Reports
- Investment Activity Reports
- Activity Reports
- Additional Accounts Payable

C. FMLA Requests

- Karen Parkison – approximately 1/3/09 to 3/9/09 (6 weeks)

D. Resignations

- Dawn Yeates – paraprofessional at Middle School (effective 12/18/08)
- Lynda Regnier - full bus route driver (effective 11/13/08)
- Keona Matthews – 3 hour food service (effective 11/13/08)

E. Retirements

- Linda Davis – food service (effective 11/28/08)

F. Employments

- Bret Pignatiello – head varsity baseball coach for 08-09 season
- Julie Snoreck – long term substitute for two positions*
- Brian Kaack – full bus route driver
- Julie Blink – full bus route driver

- Deborah Livingston – half route bus driver
 - Bernice Vanderbok – from 5 hour to 6 hour food service (effective 12/1/08)
 - Brenda Williams – substitute secretary
 - Renee Diaz – substitute custodian and substitute bus driver
 - Lynda Regnier – substitute bus driver (effective 11/13/08)
 - Keona Matthews – substitute food service (effective 11/13/08)
 - Linda Davis – substitute food service (effective 12/1/08)
 - Board approval for Supt. to hire a 3 hour food service employee*
 - Board approval for Supt. to hire a substitute custodian*
- *pending successful completion of employment paperwork.

G. Leave of Absence

- Mary Ann Gagel – extended leave of absence (11/17/08 to 12/16/08)

H. Board Policy Section 7 First Reading

I. Approve Door-to-Door Fundraiser (Wrestling Pancake Dinner – 12/9)

J. Education Program in Austin (11/15-18, 2008)

(Plus additional items added earlier)

Ayes: Mallaney, Dodge, Martin, Nelson, Preston and Stauffenberg – six (6). Nays – none (0). Motion carried.

Unit Office Report Supt. Russert reported on the following items:

- Robotics team received first place at the Nashville completion. The team will now advance to the Nationals to be held at the University of Auburn in Alabama. Our students received first place and were the only robotics team to complete the assigned task. They were also recognized for good sportsmanship and effort.
- The Adopt-a-room program is in place.
- Education Foundation awarded mini-grants (which will be placed on the website)
- Thanks to Ozinga and Vulcan for concrete donations
- Artists of the Month at the District Office
- Manteno softball team is featured in the Skyward calendar.
- January Board retreat – agenda suggestions should be forwarded to the Supt.
- 2008 Tentative Tax Levy Presentation

Old Business

Approve Board Policy Section 6 Moved by Mallaney, seconded by Preston to approve Board Policy Section 6 as presented. Ayes: Mallaney, Preston, Dodge, Martin, Nelson and Stauffenberg - six (6). Nays – none (0). Motion carried.

New Business

Approve Tax Levy Resolution Moved by Nelson, seconded by Dodge to adopt the Resolutions of Proposed Tax Levy and Publish the Certificate of Compliance with the Truth in Taxation in Accordance with Chapter 35 Sections 200/18-55 through 200/18-101.65 of the Illinois statues. Ayes: Nelson, Dodge, Mallaney, Martin, Preston and Stauffenberg – six (6). Nays – none (0). Motion carried.

Approve Moved by Preston, seconded by Martin to set a levy hearing for December 16, 2008 at
 Levy Hearing 6:15 p.m. Ayes: Preston, Martin, Dodge, Mallaney, Nelson and Stauffenberg – six (6).
 Date Nays – none (0). Motion carried.

Approve Moved by Mallaney, seconded by Martin to approve the resolution authorizing the
 Resolution issuance of individual procurement cards. Ayes: Mallaney, Martin, Dodge, Nelson,
 Authorizing Preston and Stauffenberg – six (6). Nays – none (0).
 Issuance of
 Ind. Procurement
 Cards

Approve Moved by Dodge, seconded by Nelson to appoint Deb Fortin as the designated
 Board representative to receive and file board election packets. Ayes: Dodge, Nelson,
 Secretary Mallaney, Martin, Preston and Stauffenberg – six (6). Nays – none (0).
 Election Rep. Motion carried.

Approve Moved by Martin, seconded by Nelson to approve the District’s Library Per
 Library Per Capita Grant application as presented. Ayes: Martin, Nelson, Dodge, Mallaney
 Capita Grant Preston and Stauffenberg – six (6). Nays – none (0). Motion carried.

Approve Moved by Mallaney, seconded by Dodge to approve the annual service agreement with
 Mickey’s Mickey’s Linen & Towel Supply, Inc. as presented. Ayes: Mallaney, Dodge, Martin
 Linen & Nelson, Preston and Stauffenberg – six (6). Nays – none (0). Motion carried.
 Towel Serv.
 Agmt.

Approve Moved by Martin, seconded by Nelson to approve the Middle and High School
 MS & HS change orders as presented:
 Change
 Orders

School	Bid Pkg.	Vendor - Description	Amount
Middle School	1A-6	Nugent Const. – Detention pond	(\$2,000.00)
High School	1-8	Nugent Const. – Sidewalk repair	(\$918.00)
High School	1-9	Nugent Const. – Detention pond	(\$2,500.00)

Ayes: Martin, Nelson, Dodge, Mallaney, Preston and Stauffenberg – six (6).
 Nays – none (0). Motion carried.

Approve Moved by Martin, seconded by Preston to approve the project closeouts and final
 Project payments upon successful completion of all paperwork as presented:
 Closeouts &
 Final Pymts.

School	Bid Pkg.	Vendor	Amount
Middle School	1A	Nugent Construction	\$10,054.63
Middle School	2A	Nugent Construction	\$32,106.40
High School	1A	Nugent Construction	\$78,652.80
High School	06019-05	Nugent Construction	\$17,901.59

Arch. & project management fees for HS & MS		Huff Architectural Group	\$40,744.30
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Ayes: Martin, Preston, Dodge, Mallaney, Nelson and Stauffenberg – six (6).
 Nays – none (0). Motion carried.

Approve CDARS Dep. Placement Agreement Moved by Mallaney, seconded by Nelson to approve the CDARS Deposit Placement Agreement as presented. Ayes: Mallaney, Nelson, Dodge, Martin, Preston and Stauffenberg – six (6). Nays – none (0). Motion carried.

Future Action Items Adoption of the 2008 Levy – Levy Hearing at 6:15 p.m. – December 16th.
 Regular Board Meeting at 6:30 p.m. on December 16th.
 Finalize January Retreat Items
 Approve District Improvement Plan

Executive Session Moved by Nelson, seconded by Martin to adjourn to executive session for the purpose of appointment, employment, compensation, discipline, performance, or dismissal of specific employees or legal counsel; collective negotiating matters; presentation of evidence or testimony as authorized by law; security procedures which may include personnel; student disciplinary cases; litigation; issues under the Tort Immunity Act; professional ethics or performance; board self evaluation; selection to fill a public office; and/or the discussion of previously closed minutes. Ayes: Nelson, Martin, Dodge, Mallaney, Preston and Stauffenberg. Nays – none – (0). Motion carried. Open session ended at 7:17 p.m.

Return to Open Session Moved by Martin, seconded by Nelson to return to open session at 7:50 p.m.
 Roll Call: Dodge, Mallaney, Martin, Nelson, Preston, and Stauffenberg – six (6).
 Absent: Toepper – one (1). Motion carried.

Recommendation Re: Employee “E” Moved by Dodge, seconded by Martin to uphold the administration’s recommendation of Employee “E”. Ayes: Dodge, Martin, Mallaney, Nelson, Preston and Stauffenberg – six (6). Nays – none (0). Motion carried.

Termination Of Contract With Huff Arch. Group. Moved by Martin, seconded by Stauffenberg to terminate the contract with Huff Architectural Group effective 11/30/08. Ayes: Martin, Stauffenberg, Dodge, Mallaney, Nelson, and Preston – six (6). Nays – none (0). Motion carried.

Adjournment Moved by Martin, seconded by Nelson to adjourn the meeting at 7:52 p.m.
 Voice vote: All ayes - six (6). Nays – none (0). Motion carried.

Board President, Mark Stauffenberg Board Secretary, Patrick Mallaney

MKS/PM/df